

November 13, 2003



MICHIGAN BRANCH ASM –MEETING AGENDA

November 13, 2003 Brighton Bar and Grill, Brighton, MI

1. Introduction of New Board Member and Guests (Mike H.)
2. Review agenda and approve minutes of last meeting (Board members).
3. Treasurer's report (Jeff Hobden).
4. Secretary's report & summary of the fall meeting attendance (Jia Liu).
5. Educational Chair's report: (Debra Hanna)
 - a. Status and funding of student chapters.
 - b. Student chapter activities, funding, travel awards.
 - c. Summary of changes made to membership fees to encourage student chapter formation at other institutions.
6. Creation of application form to request funding from the Gerhardt foundation. (Ralph).
7. Newsletter update and issues (Mike H presenting for Dan Clemans)
 - a. Encourage the timely submission of articles for the newsletter from other board members. This has been an ongoing problem.
 - b. Should we continue to mail ~200 newsletters out or go with a strictly electronic format?
 - c. Should we change the format of the newsletter?
2. Plans for the Spring 2004 meeting at Eastern Michigan University (Jim V)
Topic, Speakers, Hotel, Food Service, AV support, UP-twig Teleconference, parking, maps, corporate sponsors, posters, and dinner with the speakers.

Dan Clemans suggests an educational breakout session in the afternoon with a speaker from the "Carnegie Foundation for the Advancement of Teaching".

The meeting webpage will be updated (as usual) by Ralph.

3. Electronic Communications: Update of www.mi-asm website (Jim V).

U of M Flint needs to be added to the Student Chapter list (Jim V).
The registration form repairs need to be completed (Jia).
4. Corporate Liaison Update (Mike C.).
5. Fall 2004 Meeting Update. October 9th 2004 at Crystal Mountain Resort. This will be a joint meeting with the UP Twig (Topic, Co-host, Speakers, Hotel rooms, Food Service, AV support, corporate sponsors, posters) A Friday night mixer (October 8th, 2004) is planned. Obtain funding from national, corporate partners, and the Pfizer foundation to help subsidize student housing (Mike H).
6. Plans for the Spring 2005 and Fall 2005 meetings: (Mike H)
Spring 2005 is currently open (East Lansing??? or other)
Fall 2005 – Kris Baumgarten has volunteered to host the Fall 2005 meeting at Delta College
7. Communications from National: (Mike H)
 - a. Confusion of Branch meetings with National meetings. National suggests that all branches list their meetings as the “X” branch of the ASM and acknowledge that the meeting is partially funded by a grant from National ASM.
 - b. National ASM is in the process of establishing a website for branch meeting information.
 - c. We will be given detailed instructions on how to upload our meeting information onto this website.
2. Additional Business (Board members)
3. Adjourn Meeting.