

## **MI-ASM Board Meeting Minutes, October 3, 2009**

### **Minutes by J. Geiser**

**Present:** John Geiser (WMU), Kris Baumgarten (Delta), Susan Bagley (MTU), Britt Ranson-Olson (LSSU), Joan Rose (MSU), Jim VandenBosch (EMU), Mike Cohen (UM), Chris Wenstrom, Ola Olapade (Albion).

1. Approval of current agenda
2. Approval of minutes from July Phone Conference call – Motions to accept by Susan Bagley and Joan Rose with the following changes:
  - Mohamed Faisal spelling was corrected under fall meeting update.
3. Treasurer's Report – In good standing, looks like we will break even or maybe make money on fall 2009 meeting. Motions to accept by John Geiser and Joan Rose
4. Britt Ranson-Olson and Susan Bagley provided a review of the meeting. It was agreed that it was a very successful meeting and that Britt and Sue were to be congratulated on yet another excellent meeting for the Branch.
5. John Geiser presented a succinct overview of the current plans for the Spring 2010 meeting at Western Michigan University. Get food, speakers, place to meet. Goal is to identify speakers that could connect topic with interests of public and high school students. We hope to be able to increase the participation of high school students to improve interaction with us and the Branch (if possible).
6. Fall 2010 Conference – Discussion of possibly holding it at Michigan State with a Mini-Cue. Numerous ideas of topics abound.
7. Mini-cue – Kris Baumgarten discussed the desire to get a Mini-cue as part of an upcoming meeting. It was generally agreed that this was a good idea, we should look into it more and that Michigan State might be a nice central venue for this during the Fall 2010 conference.
8. Cvent – Kris Baumgarten was approached by Cvent. They are a company that focuses on promotion and mailings for meetings. It was decided that the cost was too prohibitive to use. Goal of Branch is to keep cost low so that many students can attend to provide them with a professional meeting outlet.
9. Membership list – Audra will check to see how best to handle membership lists, conference lists for the future. (Because John Geiser forgot to get these minutes to her earlier, she was unaware that she was instructed to do so. Hopefully we can have this in place by Fall 2010. – editorial remarks)
10. New business
  - a. Jennifer Hess from Aquinas College was added as a New member of the board.
  - b. Discussion about how to deal with archive material, especially meeting minutes, etc. We seem to be making the same decisions and discussion over and over and since we

have no active archive we cannot easily go back and check. Kris B was asked to contact Dick Bell to see what he suggested. John Geiser suggested an online repository of past notes. If anyone has copies, please send them.

- c. What will we do with leftover K-12 money?? Conference call after Spring meeting to discuss options.
- d. Short discussion that we might need a better system for judging posters to be presented, a better way of identifying that to judges that will judge posters, etc. More discussion is likely needed.
- e. Need to have created for students prior to meeting, criteria for evaluation, comments for oral/posters after meeting. A better/consistent system needs to be put in place.
- f. Do we need an audit? How do we decide, what is the process?