

MI-ASM Conference Call
November 16, 2011
8:00 PM

In attendance: Jennifer Hess, Joan Rose, Audra Swarthout, Kris Baumgarten, Sue Bagley, Mike Ryan, Jim VandenBosch, Steve Gorisch, John Geiser

- I. We bypassed approving the minutes of the last conference call. Jen will send out previous minutes again along with new minutes.
- II. Agenda was approved.
- III. Update on fall meeting October 8, 2011.
 - a. Uncertain—Joan has receipts and paperwork. We don't have final totals at this time. According to the spreadsheet, there were about 150 people in attendance. Joan will follow up with Sonia.
 - b. The talks were excellent as were the student presentation.
- IV. Steve—update on spring meeting--CMU
 - a. March 23 and 24, 2012—Steve will make sure 3/23 is fine.
 - b. "Extremophiles on Earth and Beyond"
 - c. Three tentative speakers
 - d. Forego the Friday speaker but still have the board dinner and mixer and speakers on Saturday.
 - e. Catering—meal card to a nice cafeteria next to the auditorium. The board likes this idea.
 - f. Steve is looking into departmental donations. Judges have already been approached.
 - g. Do we have money to subsidize high school teachers attending the meeting? The board thinks so.
 - h. Steve will have a tentative program ready for advertising by the end of the semester, if not sooner.
 - i. Vendors list—Joan will ask Sonia for a list.
- V. Nominations for Chair elect:
 - a. Alan wants someone in place to work with him until July, kind of as a treasurer-elect.
 - b. (Jen as secretary will prepare the newsletter. Newsletter preparation will be the duty of the secretary.)
 - c. President-elect nominations: Sonia (*in absentia*—Joan will ask.) (Audra will be the incoming President as of July.)
 - d. Alternate counselor to national: Ola (Joan will ask.), Mike Pressler from Delta College (Audra will ask.)
 - e. Treasurer-elect: John Geiser
- VI. Voting protocol: how does it work?
 - a. Voting is at the board meeting at the branch meeting in the spring.
 - i. Ballot in the newsletter and collect votes at the spring meeting. (Joan will prepare.)
- VII. Membership list
 - a. Update from national?

- i. Messages forwarded to Jen about membership additions.
(Emails from Ashley Cavell)
- ii. Board members were going to get updated membership lists from the student chapters.
- iii. Dues? Can we have dues separate from meeting registration?
- iv. Jen will delete all people for whom the email addresses bounce back. Assume students will be automatically deleted, perhaps not full members.
- v. Go to student chapters and ask for an updated list of their members.
- vi. Joan will send membership list to Alan, who will update and send to Jen.
- vii. Joan will ask national about us having 25 national members to clarify.

VIII. Newsletter

- a. Secretary will complete.
- b. Send copy to Jen. To be completed by mid-February.