

Minutes

MI-ASM Board Meeting, January Conference Call, January 25, 2014

Present: Jen Hess, Steve Gorsich, Anne Casper, Anne Spain, John Geiser, Jim VandenBosch, Kris Baumgardner, Judy Whittum-Hudson, Susan Gunn

Meeting called to order by Steve at 11:03 a.m.

1. Minutes approved from the Fall Conference.
2. Treasurer report: John—we're well in line with what we should be
 - a. Over \$18,000 cash on hand
 - b. National will send us \$1800 this week
 - c. Over \$13,000
3. Jen—Secretary report—newsletter prepared in February
4. Corporate partners—Mike Cohen—suggestions?
 - a. Decreasing amounts? We'll check fall meetings
 - b. A year ago Judy sent out letters to corporate partners—no one even acknowledged her letters. We should be more proactive in getting corporate partners.
 - c. We need to make being a corporate partner worth their while.
 - d. Many corporate partners only have one chance to get their budget approved for the next year. Maybe we should try in late spring or summer. Maybe we should talk to them when they come to our offices—including book reps.
 - e. Maybe contact them in the context of cleaning up our website and see if they'll support us.
5. Student chapter updates—Wayne State is going strong. They got lots of new freshmen. Ferris State—RSO formed, but no one came back in the fall, so it died. There need to be students for this to work.
6. Reinstating travel grants? Mike Ryan's idea—why not attach it to our prizes for the 1st place award for poster and presentation? We could do this once a year, either in the fall or spring? Maybe there could be a box to check when they submit their abstracts? John says they need to not get the money until they prove they're traveling. Steve says that it would be better that we could report to National that we're supporting their meetings. Jim—how about multiple authors? Number could be undergraduate and graduate posters and oral presentations? Jim—masters level students vs. doctoral level students? We'll think about this and vote on it at the spring meeting.
7. Spring 2014 meeting—March 28 and 29, 2014 at Davenport University, Lettinga Campus, Grand Rapids.
 - a. Officially speakers are ready: Dr. Joseph Petrosino from Baylor. The human microbiome is the overall topic.
 - i. Second speaker is from U of Michigan.
 - ii. Third speaker is from MSU. Topic: Microbiome and ecological niches that can't be cultivated.

- b. Honorarium: \$100 each and receipts for expenses should go to John after the fact.
 - c. 20 rooms reserved for us Hilton GR Airport, we can pay for their rooms directly.
 - d. We'll get a link for reservations website soon. There's also a Super 8 motel across the street, too, if students want that too.
 - e. Susan will coordinate with John to get the website updated and the bios updated.
 - f. Board Dinner on Friday 7:30. Room for the student mixer reserved. We usually reserve between \$200 and \$400 for the mixer. Should we combine them? We will invite the speakers. Student mixer will start at 6:00.
 - g. The day of the meeting: we usually do continental breakfast. Lunches vary. They are usually buffet style lunches. The cost of food is total about \$20/person. Plan for 80-100 then scale accordingly when registrations come in.
 - h. Schedule will follow the past meetings. Student speakers coordinators? Has been Sue Bagley and Joan Rose in the past. Steve will help. They get 15 minutes each for an hour (two graduates and two undergraduates). The certificates will be handled by Jen. We'll need to get gift cards or other prizes (like books) for the winners. Announce the gift cards in the newsletter?
 - i. Kris has all of the physical materials for the conference.
 - j. Anne will send Susan a list of Universities in Michigan so Susan can contact other institutions.
8. Jim and Anne Spring 2015—in Southeast Michigan. Spring won't conflict with football.
- a. Fall 2014 meeting? No takers? We'll send an email out to see if we can get a speaker—
 - b. Ballots—need for President elect, Secretary, Treasurer. John will run for Treasurer; Secretary—Jen; President elect—Anne Casper or Anne Spain. Steve will send out an email after people have time to think. Jen will make sure the ballots get to the spring meeting.

Meeting adjourned at 12:06 pm.