

## Presentation Formats

- Four student abstracts will be accepted for oral presentations of 15 minutes each (10 minutes for the presentation and 5 minutes for discussion). Abstracts must be submitted by **Friday, March 28 at 5 pm** to be considered for an oral presentation.
  - To be considered for this session, the student must be the primary author and presenter.
  - Abstract selection will be based on scientific content, composition, and adherence to abstract preparation guidelines (see below).
- All abstracts received **after Friday, March 28** will only be considered for poster presentations.
- The deadline for submitting abstracts for posting to the website is **Wednesday, April 9 at 5 pm**. You may submit abstracts after this date, but they will not be posted until after the conference.

## Student Awards

- All students who are primary authors and presenters will receive free conference registration and a one-year membership in MI-ASM.
- The presentations of these students will also be judged for awards. (Poster and oral presentations will be judged separately.)

## Abstract Preparation

- Follow the ASM guidelines for abstract preparation (see below), as modified for use with the MI-ASM meeting.
- Use Times New Roman 12-pt. font and save the text in rich text format (rtf). Abbreviations that are generally understood are acceptable. Italicize all scientific names and all appropriate genetic terminology, if possible.

## General Meeting Abstract Guidelines

(pp. 6 – 8: [http://www.gm.asm.org/documents/GM2008-Call\\_For\\_Abs-Long.pdf](http://www.gm.asm.org/documents/GM2008-Call_For_Abs-Long.pdf))

**1. Title:** The title should clearly and succinctly identify the contents of the abstract. Capitalize the first letter of each word except prepositions, articles and species names. Italicize scientific names of organisms (e.g., *Candida albicans*).

**2. Authors and Addresses:** Provide the following information for each author: Last Name, First (Given) Name, and Middle Initial. Add an asterisk (\*) after the name for the presenter. Information should be provided for each author's institution/affiliation. **Do not include** the department, division, branch, street address, etc. when completing the institution information. Enter the City, State and zip/postal code.

**3. Abstract Text** The text of each abstract should consist of no more than 1850 characters (excluding spaces). **Do not include title and author information as part of the abstract body.** The abstract text may be prepared in any standard word processing program. Insert sub or superscripts, boldface, italics, or other required symbols as necessary. Tables, if presented, should be as simple as possible. Graphics (graphs,

pictures, etc.) **are not recommended**, as they are extremely difficult to properly size in the space available.

While all abstracts may not exactly fit the following guidelines (e.g., a case study), abstracts should contain the following key points:

Background – The problem under investigation or a hypothesis;

Methods – The experimental methods or protocols used to accomplish the research;

Results – The key points derived from experiments. Data should be summarized and adequately presented to allow the reviewers to judge the content. Generalizations such as “will be discussed” or “will be presented” are not acceptable; and

Conclusion – A summary of your findings supported by the data presented.

Note in the body of your abstract if you presented your poster at an ASM National Meeting or at another conference,

### **Abstract Submission**

- Abstracts must be submitted using the on-line Abstract Submission Form.
- If the Presenting Author is a Student, be certain to indicate if you are interested in:
  - Only participating in the poster session;
  - Only being considered for the student oral presentation session; or
  - Participating in the poster session if **not** accepted into the student oral presentation session.
- Paste the Title, Authors and Addresses information and Abstract Text into the appropriate boxes (using rich text format).
- Submit your abstract by clicking “Submit by email”.
- You will receive confirmation if your abstract was received correctly within one day of your submission.