

Minutes

MI-ASM Board Meeting, March 24th, 2012

Present: Jen Hess, Audra, Joan Rose, Kris, Sue, Mike Ryan, Steve, Mike Cohen, Anne Spain

Meeting called to order by Joan: 3:34 PM, EDT

Point of order: Audra will take over as President July 1, 2012

Anne Casper from EMU is interested in being on the board. Mike Pressler from Delta is also interested.

- A. Approval from minutes from September 2011 conference call
- B. Congratulations to the new officers: Steve (Pres.-elect), Jen (sec.), John (treasurer). Secretary has taken over the newsletter responsibility.
- C. Newsletters:
 - a. Can we take pictures of the winners from meetings to include in the newsletter? Try for next meeting—Joan will photograph for next meeting.
 - b. Spreadsheet: need to be updated after each meeting.
- D. Councilor: Sue will continue for up to three years, even though there's no conflict of interest with Steve serving as councilor. Ola has agreed verbally to Joan. Joan will contact to confirm. Others?—MI-ASM must be represented or there will be repercussions.
- E. Modify the by-laws to rotate officers on the board?
 - a. Try to have representation from each active institution?
 - b. Can we get new members if there is no end date—or if there is a set time frame? Not matter?
 - c. We're one of the strongest branches in the country.
 - d. People with an interest become officers.
 - e. Official letters to new board members are a good idea.
 - f. Think about how to transition duties to new board members.
- F. Ideas for the next newsletter should come to me by early September.
 - a. Send an announcement in August about fall meeting.
 - b. Steve emailed every University in MI about this meeting.
 - c. Action item: Jeff update this list then send list to Jen to email about email.
 - d. Jen can ask ASM for a list of members by ZIP code.
 - e. Cross-listing with adjoining states' chapters—try to add them to the list. Jen can add info from ASM. Presidents conference calls?—Action Item for President. Joan will attempt to contact.
 - f. Kim Finer (Kent State) is ASM liaison to us. She's theoretically a resource to contact. What can she do to help us? Action item: Joan will contact.
 - g. Should someone gauge professional interest of membership? Conference call to cover?
- G. \$17,967.88 is the balance in our account

- a. Two CDs up to \$14K, now in schrony.
- H. Application for a travel award:
 - a. Dylan Frabutt's application—no funds in theory according Alan/Kris
 - b. We should honor it in theory was the consensus as long as the funds were available.
 - c. Joan made a motion to continue funding this pending further evaluation (modification of the form). Approved.
 - d. Sue moves that this be approved. Approved.
- I. Tracking down student chapters that aren't active—Kris
 - a. GVSU is a new chapter but is inactive. Action item Kris--Try to track them down.
- J. Website—John's doing a great job.
- K. MTU—expect MTU to move to receive \$300. Approved. Joan will let Alan and John know.
- L. Fall Meeting ideas?
 - a. MTU—will people attend with the prospect of snow weather?
 - b. EMU—ask Anne Casper—Steve would serve as an ad hoc member of the planning committee (Dan Clemens). Action item—Joan will contact and will offer help and Steve's help.
 - c. Ferris could host Spring 2013, Fall 2013 could be hosted by Delta.
- M. Steve—Will give to give cash to Mike Cohen who will deposit. Will give me the registration sheet.
- N. Other business: assessment of the branch, membership, meeting attendance, etc. Perhaps these duties will be assigned. State of the branch trend analysis. Ten years? Five data sets were proposed. Then goals can be set for strategic plans and changes. Joan will email with these areas to see if board members approve.
- O. Meeting adjourned at 4:46PM.